ROTORUA
LAKES COUNCIL
Te Kaunihera o ngā Roto o Rotorua

ROTORUA DISTRICT COUNCIL ALCOHOL FEES BYLAW 2027

CONSULTATION

1 Title

1.1 This bylaw is the Rotorua District Council Alcohol Fees Bylaw 2027.

2 Commencement

2.1 This bylaw comes into force on X March 2027.

3 Purpose

3.1 The purpose of this bylaw is to set Council's fees for matters which fees payable to territorial authorities are prescribed in the Sale and Supply of Alcohol (Fees) Regulations 2013, and additional fees payable relating to functions exercised by territorial authorities under the Sale and Supply of Alcohol Act 2012.

4 Interpretation

4.1 Unless the context otherwise requires, words and phrases in the Sale and Supply of Alcohol Act 2012 and the Sale and Supply of Alcohol (Fees) Regulations 2013 have the same meaning in this bylaw.

Act means the Sale and Supply of Alcohol Act 2012.

Council means the Rotorua Lakes District Council.

Regulations means the Sale and Supply of Alcohol (Fees) Regulations 2013.

4.2 Any explanatory notes and attachments are for information purposes, and may be made, amended, and revoked without formality.

4.3 The Legislation Act 2019 applies to this bylaw.

4.4 All fees include GST where applicable.

5 Fees Payable

5.1 The fees payable to Council are set out in Schedule 1 of this bylaw.

5.2 Proposed fee changes to Schedule 1 will be publicly consulted as part of annual plan or long-term plan processes before they are resolved, except:

5.2.1 Schedule 1 will not be reviewed, or consulted on through any annual plan or long-term plan process, before 1 January 2028.

Explanatory Note: *Application and annual fees for premises must be set within the fee categories provided in clauses 4 to 6 in the Regulations. The new fees set in Schedule 1 of this bylaw will replace the fees payable, under clause 7 of the Regulations.*

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Fees for manager's certificates are set in the Regulations and as provided in clause 11(2)(a) must be the same as the fees charged by every other territorial authority.

5.3 Fees will be set in proportion to the costs to Council for each category of licence.

5.4 Fees payable for on-licence, off-licence, or club licence premises in this bylaw must follow the fee category framework consistent with clause 7(2) of the Regulations.

5.5 Fees may be set for additional functions exercised by Council under the Act including:

5.5.1 Late fee penalties for special licence applications and licence renewals.

5.5.2 Late fee penalties may be waived at officer discretion in extenuating circumstances beyond the applicant's control, such as family bereavement or emergency events.

Explanatory Note: *The legislation relevant to this Bylaw is:*

Sale and Supply of Alcohol Act 2012: legal framework for the sale, supply and consumption of alcohol and associated licensing requirements.

Sale and Supply of Alcohol (Fees) Regulation 2013: provides for fees that can be charged and the framework for establishing these fees

Sale and Supply of Alcohol (Fee-setting Bylaws) Order 2013: authorises every Territorial Authority to prescribe, by Bylaw, fees for any matter for which a fee payable to territorial authorities can be prescribed by regulations made under the Sale and Supply of Alcohol Act 2012.

Local Government Act 2002: Under s 150(2) of the Local Government Act 2002 permits the local council to provide a refund, remission or waiver of a fee in a specified situation determined by the local authority

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Schedule 1: Fees payable prescribed by Council resolution as of X March 2027

Application Fees for premises				
Fees category (based on cost/risk rating in the regulations):				
Very Low	Low	Medium	High	Very High
$884.00	$1464.00	$1962.00	$2459.00	$2901.00

Annual fees for premises				
Fees category (based on cost/risk rating in the regulations):				
Very Low	Low	Medium	High	Very High
$387.00	$940.00	$1520.00	$2487.00	$3453.00

Special licence fees		
Special licence class:		
Class 1	Class 2	Class 3
$851.00	$307.00	$94.00

Other licence fees	
Temporary authority	Temporary licence
$713.00	$713.00

Late application fee penalties for special licence applications and licence renewals	
Between 11 to 20 working days from the licence start date	Within 10 working days of the licence start date
10% of the application fee	20% of the application fee.

CONSULTATION

THIS BYLAW was duly made by the Rotorua Lakes Council by a resolution passed on March X, 2027.

THE COMMON SEAL of

the ROTORUA DISTRICT

COUNCIL

as hereto affixed in the presence of:

MAYOR

CHIEF EXECUTIVE

CONSULTATION